

From:

Name:.....

Address:.....

.....

.....

.....

Contact Nos.:.....

Date:.....

To,

The Chief Executive Officer,
..... State Waqf Board,

.....

.....

.....

Cc to:

The Secretary,
Central Waqf Council (CWC),
Ministry of Minority Affairs,
Government of India,
P-13&14, Sector-6, Pushp Vihar,
Opposite Family Court, SAKET,
NEW DELHI-110017

Subject: New/Correction of information of Waqf Property (WAMSI) regd.

Dear Sir,

I/we have gone through the Public Interface of WAMSI On-line System and could not found the Waqf Property existing in our Area (NEW PROPERTY) OR found the Waqf Property in our Area for which information available in WAMSI On-line System is incorrect (LISTED PROPERTY).

The information (duly filled-in the prescribed Formats) about this new/listed Waqf Property is being sent herewith for your kind perusal and to request you to arrange to/for include/correction in the WAMSI Database.

I/We am/are sending the relevant copies of Waqf Property Ownership Right establishing Legal Documents (if any) and I/We am/are ready to submit the same before the Waqf Board for inquiry about the correctness of the said information. Please acknowledge the receipt of this letter.

Thanks,

Yours sincerely,

Enclosures:

1. WAMSI On-line System Data Verification Form (3 Pages).
2. Prints of Property/Report Card(s) for listed Waqf Properties in WAMSI.
3. Photographs of Waqf Properties from all sides/angles.
4. Copies of Legal Documents proving the Ownership of Waqf Properties.

New Verification: **Waqf Property Basic Data – Public Response Form**

<u>Waqf ID</u>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<u>Waqf Name</u>
<u>PropID</u>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<u>Property Name</u>

BRIEF DESCRIPTION (SPECIFICATION) OF THE WAQF PROPERTY

AREA	<input type="text"/>	Measurement Unit	<input type="text"/>	CURRENT STATUS	<input type="text"/>
-------------	----------------------	-------------------------	----------------------	-----------------------	----------------------

BOUNDED BY	NORTH	<input type="text"/>
	SOUTH	<input type="text"/>
	EAST	<input type="text"/>
	WEST	<input type="text"/>

LOCATION DETAILS

State: District: Sub-District: Town/Village:	Location: Locality/Street/Lane/House etc or Khasra/Khata/Plot/etc
---	--

PHOTOGRAPHS TAKEN (Yes/No) ? **How many attached** (min. 5) ?

ESTIMATED VALUE Rs. **as on date**

PRESENT MANAGEMENT **since when**

(Mutawalli, MC, Adm, etc)

Management Details (Mutawalli, MC Members, Addresses, Contacts, etc)

Date: _____

Signature of Field Staff
Name: _____

New Verification: **Waqf Property GPS Data – Public Response Form**

Waqf ID	<input type="text"/>	Waqf Name
PropID	<input type="text"/>	Property Name

ROUGH POLYGON (LAYOUT) WITH VERTEX NOS. MARKED ON IT (1, 2, 3,)

GPS COORDINATES:

VER TEX	LATTITUDE	LONGITUDE	VER TEX	LATTITUDE	LONGITUDE
1.			11.		
2.			12.		
3.			13.		
4.			14.		
5.			15.		
6.			16.		
7.			17.		
8.			18.		
9.			19.		
10.			20.		

Date: _____ Time: _____

Signature of Field Staff

GPS Instrument Name: _____

Field Staff Name: _____

New Verification: **Waqf Property Basic Data – Public Response Form**

Waqf ID	<input type="text"/>	Waqf Name	<input type="text"/>
PropID	<input type="text"/>	Property Name	<input type="text"/>

PRESENTLY POSSESSED BY

POSSESSTION BASIS

since when

IF POSSESSED BY LESSEE/TENANT, THEN SPECIFY LEASE/RENT DETAILS

LEASE/RENT PERIOD: From To

EMD Rs. RENT Rs. PERIODICITY: Monthly/.....

RENT PAID TILL TO WHOM..... MODE: Cash/.....

LESSEE/TENANT CONTACT DETAILS INCLUDING PHONE/MOBILE/EMAIL

LESSEE/TENANT PHOTOGRAPH (Yes/No) ?

Additional Information

Date: _____

Submitter Signature
Name: _____